

POST Advisory Committee Meeting Minutes

Action Summary

Embassy Suites – San Francisco Airport – Waterfront
150 Anza Boulevard
Burlingame, CA 94010
1 (800) 362-2779

Wednesday, October 23, 2013

A. CALL TO ORDER

Chair Jim Bock called the meeting to order at 1:00 p.m.

B. FLAG SALUTE

Chair Bock lead the group in the flag salutes.

C. MOMENT OF SILENCE

Chair Bock asked for a moment of silent for Officer Jon Coutchie, Laguna Beach Police Department, who lost his life in the line of duty.

D. INTRODUCTIONS

Advisory Committee Members, POST Commissioners, POST staff, and members of the audience introduced themselves.

E. ROLL CALL

Members Present:

Elmo Banning – Public Member
George Beitey – California Community College
Alex Bernard – Public Member
Andrew Bidou – California Police Chiefs' Association (CPCA)
Jim Bock – Specialized Law Enforcement
Ed Bonner – California State Sheriffs' Association (CSSA)
Mario Casas – California Coalition of Law Enforcement Associations (CCLEA)
Joe Flannagan – Peace Officers' Research Association of California (PORAC)
Richard Lindstrom – California Academy Directors' Association (CADA)
Sandra Spagnoli – California Peace Officers' Association (CPOA)
Randy Waltz – California Association of Police Training Officers (CAPTO)
Bradley Young – California Association of Administration of Justice Educators (CAAJE)

Members Absent:

Alan McFadon – Public Safety Dispatcher Advisory Council (PSDAC)
Charles King, California Highway Patrol (CHP)

Commissioners Present:

Lai Lai Bui
Joyce Dudley
Sandra Hutchens
Peter Kurylowicz, Jr.
Laren Leichliter
Jim McDonnell

POST Staff Present:

Marie Bouvia, Executive Assistant, Executive Office
Anne Brewer, Bureau Chief, Learning Technology Resources Bureau
Janice Bullard, Bureau Chief, Learning Technology Resources Bureau
David Cheng, Office Technician, Basic Training Bureau
Ron Crook, Production Manager, Learning Technology Resources Bureau
Alan Deal, Assistant Executive Director, Field Services Division
Frank Decker, Bureau Chief, Basic Training Bureau
Darla Engler, Bureau Chief, Administrative Services Bureau
Ted Fitzpatrick, Senior Information Systems Analyst, Computer Services Bureau
Bryon Gustafson, Bureau Chief, Standards and Evaluation Services Bureau
Colin O'Keefe, Bureau Chief, Computer Services Bureau
Connie Paoli, Administrative Assistant II, Executive Office
Dick Reed, Assistant Executive Director, Administrative Services Division
Stephanie Scofield, Bureau Chief, Training Delivery and Compliance Bureau
Robert Stresak, Interim Executive Director, Executive Office
Linda Sebella, System Software Specialist II, Computer Services Bureau
Robert Smith, Bureau Chief, Center for Leadership Development
Robert Ziglar, Bureau Chief, Training Program Services Bureau

Guests Present:

Daniel Feldheus, CSR, Inc.

F. CORRESPONDENCES AND ANNOUNCEMENT

Assistant Executive Director Jan Bullard announced the incoming and outgoing correspondences as:

Incoming Correspondences:

- None.

Outgoing Correspondences:

- Bulletin to POST Stakeholders announcing Governor Jerry Brown has signed legislation, Senate Bill 514, recognizing Law Enforcement Joint Powers Agencies.
- Shirley N. Weber, Assembly Member, announcing POST removal of opposition to Assembly Bill 979.
- Edmund G. Brown, Jr., Governor, State of California, announcing POST is opposed to Assembly Bill 906 unless the bill is amended.
- Paul C. Workman, Chief of Police, Laguna Beach Police Department, expressing sympathy for the on duty death of Officer Jon Coutchie.
- Richard W. Reed, Assistant Executive Director, Commission on POST, expressing appreciation for many years of services to POST and the law enforcement community, and congratulations on his retirement.

Announcements:

- Executive Director Stresak announced that Stephanie Scofield, Bureau Chief of Training Delivery and Compliance Bureau has been promoted to Assistant Executive Director, Administrative Division, starting November 1, 2013. Stephanie is replacing Assistant Executive Director Dick Reed who is retiring on November 1, 2013.
- Frank Decker, Bureau Chief, Basic Training Bureau is moving to Training Delivery and Compliance Bureau effective November 1, 2013.
- Scott Loggins, Senior Consultant, Basic Training Bureau has been promoted to Bureau Chief and will over see the Basic Training Bureau effective November 1, 2013.
- Anne Brewer, Bureau Chief, has been transferred from Training Program Services Bureau to Learning Technology Resources Bureau.
- Robert Ziglar, Senior Consultant, Basic Training Bureau, was promoted to Bureau Chief and over sees the Training Program Services Bureau.
- Robert Smith, Senior Consultant, Training Program Services Bureau, was promoted to Bureau Chief and over sees the Center for Leadership Development Bureau.

G. APPROVAL OF MINUTES

MOTION – Beitey, **SECOND** – Bernard, carried unanimously to approve the action summary and minutes of the June 26, 2013, Advisory Committee meeting held at the Courtyard by Marriott – Cal Expo in Sacramento, California.

H. REVIEW OF COMMISSION MEETING AGENDA

Consent Calendar – Agenda Items B.1 through B.16

Jan Bullard began discussion with identifying consent items that were of interest to the Advisory Committee Members. Starting with Consent Item B.2 – Report on POST Strategic

Plan Implementation, Jan informed the Advisory Committee Members that there are 13 objectives and 12 of the objectives are in progress; one is currently on hold; and no objectives were recommended for deleted at this time. Jan passed on Consent Item B.4 – Report on Status of Regular Basic Course Student e-Workbooks since a presentation on the student e-workbooks would be made later during the meeting. Jan called on Assistant Executive Director Dick Reed for a staff report on Agenda Item B.11 – Report to Address Revenue Shortfall in Fiscal Year 2014-2015. Staff reports were also made on two other Agenda Items, B.12 – Report on Efforts to Update the POST Strategic Plan and B.14 – Report on Entry-Level Dispatcher Test Delivery. See the attached transcript for further details on staff reports regarding B.11, B.12, and B.14.

Action Agenda Items D through G

A staff report was made on items of interest that were flagged by members of the Committee or were identified as being essential (see attached transcript on staff reports).

MOTION – Lindstrom, **SECOND** – Casas, and carried unanimously to accept and forward the staff reports to the Commission on the Consent Calendar and the Action Agenda Items.

I. PRESENTATION

One presentation was made on the:

- e-Workbook, Learning Domain 19 – Ted Fitzpatrick, Senior Information Systems Analyst, Computer Services Bureau.

The presentation was well received.

J. ADVISORY COMMITTEE MEMBER REPORTS

See attached transcript for Advisory Committee Member reports.

K. COMMISSIONER COMMENTS

No comments from the Commissioners.

L. OLD/NEW BUSINESS

Nominations for the 2013 POST Excellence in Training Awards and for the 2013 O.J. “Bud” Hawkins Exceptional Services Award

Jan Bullard reminded the Advisory Committee Members that the nominations period for both the POST 2013 Excellence in Training Awards and the O.J. “Bud” Hawkins Exceptional Services Award deadlines is Monday, December 2, 2013. Jan announced that a POST Bulletin remaindered is scheduled for release by November 1, 2013. She also mentioned that

no nominations have been received and suggested to the Advisory Committee Members to assist with getting the word out about the 2013 awards.

Report on Building a Career Pipeline Program

Robert Stresak invited Bureau Chief Robert Smith to comment on the upcoming special seminar regarding the “Building a Career Pipeline to meet Law Enforcement Recruitment and Community Challenges for the 21st Century.” The special seminar is scheduled for November 13, 2013, Wednesday, from 9:00 a.m. to 2:00 p.m., hosted at the Fairfield-Suisun Public Safety Academy (a public school for students in grades 5-12), Fairfield, California.

M. NEXT MEETINGS

Chair Bock announced the February 2014 upcoming Commission meetings at the Renaissance Long Beach Hotel:

- Review of Nomination for 2013 POST Excellence in Training Awards and O.J. “Bud” Hawkins Exceptional Services Award – Tuesday, February 18, 2014 @ 3:00 p.m.
- Finance Committee Meeting – Wednesday, February 19, 2014 @ 10:00 a.m.
- Advisory Committee Meeting – Wednesday, February 19, 2014 @ 1:00 p.m.
- Legislative Committee Meeting – Thursday, February 20, 2014 @ 8:30 a.m.
- Commission Meeting – Thursday, February 20, 2014 @ 10:00 a.m.

N. ADJOURNMENT

Jim Bock adjourns the meeting at 2:34 p.m.

Respectfully submitted,

MARIE BOUVIA
Executive Secretary
Attachment – Transcript